

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

May 4, 2010

## RPO Transportation Coordinating Committee Minutes

### Attendance

#### TCC

Berry Gray, Johnston Co.  
Bryant Bunn, City of Wilson  
Elaine Swinson, Wilson Co.  
Fleta Byrd, Wilson's Mills  
John Holpe, Spring Hope  
Ola Pittman, Edgecombe Co.  
Rosemary Dorsey, Nash Co.

Ryan Simons, Selma  
Tommy Hawkins, Saratoga  
Troy Lewis, Tarboro

#### NCDOT

Ronnie Keeter, Division 4

#### UCPRPO

Daniel N. Van Liere

### 1. Welcome and Introductions

Troy Lewis, called the meeting to order at 10:10 AM

### Action Items

#### 2. Approval of Minutes

Correction to be made: replace Mr. Harry Tyson's position title as Assistant City manager to Deputy City manager.

UPON A MOTION by Ms. Dorsey (Nash Co.), second by Ms. Pittman (Edgecombe Co.), the minutes from the UCPRPO TCC meeting held on March 2, 2010 were unanimously approved.

#### 3. TCC Chair and Vice-Chair Election

Mr. Van Liere stated that the election subcommittee asked if the current Chair and Vice-Chair would be willing to serve another term. Upon conversations with the Chair and Vice-Chair it was made clear that they were willing to do so.

UPON A MOTION by Ms. Dorsey (Nash Co.), second by Mr. Bunn (City of Wilson), the nomination of Troy Lewis (Tarboro) for UCPRPO Chair and Fleta Byrd (Wilson's Mills) for Vice-Chair were made and was unanimously approved.

#### 4. 2010-11 Public Work Plan and Five Year Calendar

Mr. Van Liere presented the 2010-11 Planning Work Program (PWP) and Five Year Calendar, explaining that this document serves as the budget for the next Fiscal Year. Mr. Van Liere also explained that this document was nearly identical to the previous year document because of the similarities in projects between the two years. Mr. Van Liere also stated that NCDOT had asked that minor changes be made specifying which counties projects will be done for when stating project details.

UPON A MOTION by Mr. Bunn (City of Wilson), second by Ms. Pittman (Edgecombe Co.), the 2010-11 PWP and Five Year Calendar were unanimously approved for recommendation to the TAC.

### Old Business

#### 5. Special Study

Mr. Van Liere gave a brief background on the special study, reminding the TCC that the RPO has hired a part time position to work on the special study. Mr. Van Liere reminded the group that he had presented the economic development website at the previous meeting and that he and the UCPRPO staff were continuing to work on the site in an effort to improve its usability and functionality. Mr. Van Liere stated that Mr. Lewis (Division 4) had mentioned future functionality of finding demographics based on a drive time from a location and that the RPO staff had been able to develop that functionality as requested. The go live date for the site will be May 17<sup>th</sup>.

# UPPER COASTAL PLAIN

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## RURAL PLANNING ORGANIZATION

### 6. UCPRPO Website

Mr. Van Liere stated that he is continuously updating the website and asked that members continue to use the site and make recommendations for any changes members would like to see made.

### New Business

#### 7. Membership and Attendance

Mr. Van Liere stated that the TAC is having some attendance issues and so we will be looking at the MOU to review the RPO member rotation for all RPO members both TCC and TAC. Mr. Van Liere also asked for any suggestions as to increase participation from those jurisdictions not currently participating.

#### 8. NCARPO Quarterly Meeting Update

Mr. Van Liere stated that the NCARPO is working to develop standard Bike and Ped plans, ranking CTP recommendations, and RPO evaluation process. The next quarterly meeting will be held in Columbus at the end of July.

#### 9. Nash and Wilson County Bike and Pedestrian Plans

Mr. Van Liere stated that the Upper Coastal Plain RPO will be developing a Bicycle and Pedestrian plan for both Nash and Wilson Counties in coordination with their respective CTPs. Due to the workload on the RPO Bike and Ped plans for Edgecombe or Johnston Counties will have to occur in later years.

#### 10. Other Business/ TCC Member Comments

Ms. Dorsey (Nash Co.) stated that she and Mr. Van Liere had recently traveled to Raleigh to meet with NCDOT TPB to discuss the UCPRPO's evaluation process and results. Ms. Dorsey stated that TPB had mostly praise for the RPO and that the only change to see would be more presentation about the meetings that had been attended between RPO meetings.

Mr. Gray (Johnston Co.) wanted the group to be aware of the current census counts over the next few years and how the MPO boundaries may adjust due to those changes.

### Reports

#### 11. Johnston, Nash, and Wilson County CTP

The Johnston Co. CTP has been moving forward and regional meetings are being planned for near future to present information gathered and request additional information from local citizens and municipal representatives.

#### 12. Division 4/ Transportation Planning Branch

Nothing to report from Division 4  
TPB member was not present

#### 13. Upcoming Meetings

Next meeting will be held on July 14, 2010.

Respectfully submitted,

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Troy Lewis, TCC Chair

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Daniel Van Liere, UCPRPO Transportation Planner